



Cappy Smart School Council Meeting  
Date: September 22, 2025 Time: 4:00 pm  
Location: Cappy Smart School Learning Commons  
Minutes by Tamara Bennion

**1. Call to Order**

Meeting was called to order by Shadia at 4:10pm

**2. Acknowledgment of the Land**

Acknowledgement was recited by Megha and included a brief personal history and a “Year in Review” of activities at the school. The activities covered the documentary ‘Braves Wear Braids’, Adopt a Class, Inclusion of Language, the various ways the EES classes participated in each of these, Cree8 drumming and seed bombs, Indigenous ways of Knowing Being Doing Belonging embedded into the curriculum, and Smudging. She ended with her personal commitment for the year- raising funds to take teachers to the Blackfoot Crossing Historical Park.

**3. Welcome & Introductions**

Attendance: Karen Hillas  
Megha Sleeman  
Shadia Elkadri  
Tamara Bennion  
Nicholas Allen  
Belinda Matthews  
Aisha Alhashedi

**4. Approval of Agenda**

The agenda was approved by Belinda and seconded by Nick.

**5. Approval of Minutes from Last Meeting**

The minutes for the previous meeting were approved by Belinda and seconded by Nick.

## 6. Reports

6.1- Teachers Report: NA

6.2- Principal's Report: Karen Hillas and Megha Sleeman

- Staffing updates:
  - 4 probationary teachers added
  - 4 temporary teachers to cover leaves
  - 1 permanent EA
  - 2 temporary EAs; one covering leave, one possibly permanent pending funding
- Enrollment:
  - Total enrollment is at 239
  - Kindergarten- 35
  - Grades 1-3- 79
  - Grades 4-6- 98
  - EES- 27
- PE and Music:
  - Ms Hornseth is teaching both this year, doing PE on Monday/Wednesday, Music Tuesday/Thursday.
- Literacy Blocks:
  - Divided into Div 1 and Div 2 to allow for regrouping and targeted support. The change from previous years, including the removal of one-on-one time is due to the improvement seen and children not showing the need. This may be adjusted as needed. The changes were made to lessen the need for students to move around the school as much during the day. The idea of parent volunteers helping to provide extra support when needed was brought up. It will be looked at later if needed.
- Funding Requests: (voting took place after board was selected)
  - Pancake Breakfast- \$1060.00 budget requested and approved. Logistics for the day were discussed including inside vs outside, set-up, cooking, clean-up, and volunteer involvement.
  - Cappy Shirts- \$2112.08 originally requested for 120 youth shirts, 15 adult shirts. After some discussion, the purchase was approved in general with exact numbers pending.

- 6.3-** Treasury Report: Nick provided overview of the current account numbers. Other than some forgotten change (approx. \$16) from Kernels sales to be deposited, nothing is outstanding.

June 9-Sept, 2025

Account Balance: \$3738.35

Expenses:

Chq 51 - \$34.11 EES fun lunch

Chq 52 - \$75 April, Gr.6 cupcakes

Chq 53 - \$362.04 Kandace, Gr 6 grad supplies (pending)

Chq 54 - \$13.13 Tamara, Gr 6 grad supplies

Deposits:

June 26 2025 - \$210.75 Healthy hunger

July 3, 2025 - \$177.50 EES fun lunches

July 3, 2025 - \$649 Kernels fundraiser

Aug 27, 2025 - \$30 shirt sales adult

Aug 27, 2025 - \$5 donation

## **7. Old Business From Minutes**

- 7.1-** Annual Report: Tabled until Kandy is available to meet with Shadia and Belinda to finish

## **8. New Business**

- 8.1-** AGM:

Chair- Shadia; nominated by Belinda, seconded by Nick

Vice-chair- Belinda; nominated by Shadia, seconded by Tamara

Secretary- Tamara; nominated by Shadia, seconded by Nick

Treasurer- Nick; nominated by Belinda, seconded by Shadia

Volunteer Coordinator- Aisha; nominated but Shadia, seconded by Nick

- 8.2-** Healthy Hunger: Pre-set dates selected as follows. New food will be looked into, but for now the 3 most popular will be rotated between.

October 30

November 20

December 18

January 22

February 19

March 19

April 16

May 21

June 18

Kernels Fundraising: To order, need 40 bags/flavour. Costs are 1.25/bag except creamy caramel at 1.50/bag. The first sales were decided on 200 caramel, 200 Butter Salt. The idea to have students vote for upcoming flavours was brought up and will be implemented after the first sales. The plan is to have student council handle the voting. Discussion of times to sell decided possibly Fridays as well as any events at the school. Exact dates to be determined.

- 8.3-** Future council meeting dates as follows. Timing set as 1:15pm tentatively. Dates and time may change as needed going forward.

October 20 (despite non-instruction day)

November 17

January 19

February 23

March 16

April 20

May 11

June 15

- 8.4-** Council wanted to bring up offering support in classrooms and/or the office. When needs arise, the volunteer sign-up sheet will be used.

- 8.5-** NA

- 8.6-** The school website information requires some updates:

-Bylaws for Enhancement Board are currently posted as Council bylaws. Belinda will forward the correct ones to Megha to upload.

-Council member list needs to be updated after this AGM.

-Minutes to be added as available after meetings.

- 8.7-** The idea was brought forward to have parent volunteers man the uncontrolled crosswalk. It would be organized by council, including vests, signs, etc. Karen will check with the area office for any rules about such thing before it can move forward.

- 8.8-** Belinda brought up the request for weekly Division update emails to continue as we had last year. It was explained that since students are not moving rooms as much, each teacher is doing them individually. The reason for delay on that has been a combination of technical issues and temporary staff covering leaves not being aware/able. Going forward, Division teachers may decide to collaborate on emails as wanted.

**9. Next Meeting**

Next meeting date: October 20, 2025 at 1pm

**10. Adjournment**

Meeting was adjourned at 6:00pm by Shadia